

**CONTRACT BETWEEN THE CITY OF BEVERLY  
AND INDIVIDUALS ACTING AS VENDORS**

This contract defines the relationship between the City of Beverly as the Sponsoring Agency for the Massachusetts Urban Search and Rescue Task Force (MA-TF1) (hereafter referred to as “the Task Force”) and individuals that are hired on an hourly rate to perform tasks for the Task Force (hereafter referred to as “vendors”).

1. Each vendor is responsible for their own transportation to and from the point of assembly.
2. The Task Force through the City of Beverly Accounts Payable system will pay each vendor with no deductions for State, Federal or Local Taxes, which is the responsibility of the vendor.
3. If a vendor makes more than \$600 per year the City of Beverly will issue an IRS Form 1099 to the vendor.
4. The rate of reimbursement is reviewed on a annual basis between the Task Force Leader/Sponsoring Agency Head and representatives of the Task Force.
5. The current reimbursement schedule is attached.
6. During a deployment time is calculated from your time of arrival at the cache in Beverly until your dismissal from Beverly at the end of the mission. FEMA and or the Task Force may elect to add rehabilitation and CISD time at the end of the deployment in accordance with current guidelines.
7. During a Federal Deployment, the vendor will be covered by FEMA with Federal Worker’s Compensation and Federal Tort Liability.
8. No vendor may charge for backfill or lost wages as a result of his/her deployment.
9. This agreement is effective until superseded by a new agreement.

Contractor (print) \_\_\_\_\_ SSN \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Mark Foster, US&R Program Manager \_\_\_\_\_ Date \_\_\_\_\_