



**Federal Emergency Management Agency**  
**URBAN SEARCH AND RESCUE TASK FORCE (MA-TF1)**  
43 Airport Road, Beverly, MA 01915  
Telephone: (978) 922-5680  
FAX: (978) 921-6074



Dear Task Force Applicant,

Along with your signed application, please be sure that you are including all of the required forms (signed when necessary) listed below:

- Resume
- MOU
- OF612
- Vendor Contract
- Responder Information Sheet
- Data Transmittal Sheet
- Activation Reimbursement
- Medical History Form
- Commitment Declaration
- Beneficiary Form
- Policies & Procedures
- Respiratory Medical Evaluation Questionnaire
- W9
- CORI

Include a photocopy of the following licenses/training (one document per page):

- Driver's License, Required
- CPR, Required
- EMT/MD/RN/DEA Card(s)/Certificate(s), if you have it; required if applicable to position
- Engineering Certification (Structural Specialists only)
- Passport (Desirable, not required)
- ICS 100, 200, 700, 800, Ethics (on-line link on our website), Required
- WMD/Terrorism for Emergency Responders (on-line link on our website), Required
- Photocopy of any additional license/certifications applicable to position applying for

Official documentation (**dates required**) of the following required inoculations:

- Tetanus (must be within past 10 years)
- MMR (or titer date and results)
- Hepatitis A – 2 shot series (or titer date and results)
- Hepatitis B – 3 shot series (or titer date and results)
- Polio (or titer date and results)

Please feel free to include copies of any training certificates that may be applicable to your position or the team.